



July 27, 2020

Dear Parents and Students,

Enclosed you will find this year's summer mailer. Please carefully read ALL of the following information (most of which was also included in my recent "From the Desk of..." email:

FORMS – Enclosed you will find forms that must be submitted **at or before the Tax Free Book Sale Day (Thursday, August 20)**. *Certain forms (noted below) are only available electronically.* You can access these forms via PlusPortals after activating your account (activation information is included in this packet). **Students MAY NOT be permitted to attend classes until the ELECTRONIC AND YELLOW forms are completed and returned.** Students will not be permitted to participate in sports until the athletics forms (electronic) are submitted.

*Please note, all students are required to submit a **physical examination** and **updated immunization record**. **Additionally, STATE GUIDELINES REQUIRE ALL STUDENTS TO HAVE A VISION, HEARING, AND SPINAL SCREENING ON FILE.** See below for instructions on who is required to submit these screenings. **Please note, these screenings are not a standard part of a school/sports physical, so you may need to specifically request them when scheduling a physical/pediatrician's appointment.*

- **VISION and HEARING** – All students entering the 7th grade, all students NEW to Cambridge (regardless of grade), and all students who did not submit the screenings last year (regardless of grade)
- **SPINAL** – Girls entering 5th grade and 7th grade; boys entering 8th grade; and students NEW to Cambridge (regardless of grade), and all students who did not submit the screenings last year (regardless of grade)

ALL STUDENTS must submit the following (yellow, electronic) forms:

- Student Information Form and Photography Release Form** (ELECTRONIC through PlusPortals) – (Note: Insurance will be kept on file, so you will not have to resubmit it for field trips throughout the year.)
- Athletic Participation Form and Pledge** (ELECTRONIC through RankOne)
- Medical History Form** (ELECTRONIC through RankOne)
- Physical Evaluation Form** (yellow) **upload to RankOne after examination by a physician
- Hearing Screening, Vision Screening, and Spinal Screening** (yellow, see above)
- Updated Immunization Records** (yellow sheet indicates State-required immunizations)

The following (blue, green, electronic) forms are required only if applicable:

- College Board Account Form** (ELECTRONIC through PlusPortals) – ALL 9TH-12TH grade students
- TAPPS Agreement Form** (ELECTRONIC through RankOne) – ALL 9TH-12TH grade students
- Alternative Sports Registration** (ELECTRONIC through RankOne) – for students pursuing athletic credits outside of Cambridge
- Permission to Leave Campus and Transcript Release Agreement** (blue) – seniors only
- AP Biology Agreement** (green) – juniors taking AP Biology
- Car Registration** (ELECTRONIC through PlusPortals) – student drivers only

Forms may be returned by mail or in person to:

The Cambridge School of Dallas
ATTN: Barb Isbell
P.O. Box 59895
Dallas, TX 75229

PORTALS – Cambridge uses PlusPortals for parent and student access to class and school information (grades, homework assignments, school calendar, etc.), to submit online forms, and to pay invoices. Instructions on where to locate online forms and invoices are enclosed. Additionally, instructions and activation information has been emailed to new families as well as those who have not yet activated an account; this information is also enclosed. Please activate your account as soon as possible. You must have an active account to complete online forms.

SCHEDULE, ETC. – In addition, the current packet is full of information pertaining to the 2020-2021 academic year, including information your child has likely been eagerly anticipating (schedule and supply list). You will also find enclosed the most up-to-date version of the Important Dates Calendar, the bell schedule, traffic pattern, and information from Parent Fellowship.

UNIFORMS – See the uniform brochure (enclosed) for the address/phone/website for Academic Outfitters, Cambridge’s uniform provider, as well as required uniform items for each grade. Note that the nylon jacket may not be worn during the school day except with express permission from the Head of School.

HOT LUNCH – Enclosed you will find information about setting up an account through Wholesome Food Services (www.wholesomefoodservices.com), as well as details regarding the benefits they provide. Menu ordering will be available in August; more information coming soon.

TEXTBOOKS – A list of your child’s required textbooks, including ISBN’s and cost, is also enclosed. **We request that you purchase these books from Cambridge**, as we have already purchased them at the **lowest rate available** (typically at least 20% below retail), and we provide them to you at **no markup over our cost**. Certain books (marked “Cambridge” on the enclosed list) must be purchased from Cambridge.

Finally, don’t forget about the **Tax Free Book Sale (Thursday, August 20, 9:00am – 3:00pm)**. You will be able to purchase all of your child’s textbooks tax-free on that day. This year’s book sale will be in drive-by format. You will receive the purchased books as well as CSD-owned textbooks. **We will only be accepting payment by check or credit card. IT IS IMPERATIVE THAT YOU PICK UP YOUR CHILD’S TEXTBOOKS ON THIS DAY.** Note that, in order to encourage social distancing, we have created a **recommended schedule** for that day. If you are unable to come during your assigned time, you are welcome throughout the day. However, we strongly encourage you to come during your assigned time:

- 9am-11am, last name A-H
- 11am-1pm, last name I-N
- 1pm-3pm, last name O-Z

Have a wonderful summer, and see you in August! As always, if you have questions, don’t hesitate to contact me.

Blessings,

Barb Isbell, Ph.D.
Registrar
bisbell@cambridgedallas.org
214-357-2995 x106